

Familiarize Yourself with this Method of Instruction

If the opportunity presents itself, request to observe a seasoned IVN instructor and to visit with him/her about the experience this person has had with this method of classroom delivery.

Be open to suggestions that may enhance the teaching effectiveness. Materials included in this guide can assist you in the development of the course.

Plan a practice session if possible. Check with the your campus' Site Coordinator to see if he/she can arrange for a time when you can deliver a mock lecture to another site, or even another room on the campus if available. If possible, observe a taped session of your class delivery.

It may be possible to be a guest speaker in an IVN class before you teach your course.

Perform ongoing formative assessment. Try this after teaching a few weeks. Having students complete a feedback form is a useful tool. Remember to address issues, concerns or comments from the feedback forms at the beginning of the next session.

Examples of questions to ask include: What is going well? What could go better? What can I do? What could you do?

Have students complete an IVN instructor evaluation at the end of the semester. This evaluation can focus on aspects such as: use of technology, delivery style, sensed connection to the instructor, timely feedback, materials arriving on time and the availability of materials can be beneficial.